

# New Business Quote Questionnaire



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SMALL BUSINESS

## WORKERS' COMPENSATION QUOTE ONLY

### CLIENT INFORMATION

Company Name \_\_\_\_\_ Agency Name \_\_\_\_\_  
Contact Name \_\_\_\_\_ Contact Email \_\_\_\_\_  
Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone (\_\_\_\_)\_\_\_\_-\_\_\_\_ Facsimile (\_\_\_\_)\_\_\_\_-\_\_\_\_ Website \_\_\_\_\_  
Years in Business \_\_\_\_\_ Number of Employees: Full Time \_\_\_\_\_ Part Time \_\_\_\_\_  
Annual Payroll \$ \_\_\_\_\_ Gross Annual Sales for All Locations \$ \_\_\_\_\_  
Federal Employer ID (FEIN) \_\_\_\_\_ NY Unemployment Number \_\_\_\_\_ or NJ Tax ID \_\_\_\_\_  
Legal Entity (Corporation, Partnership, LLC, Sole proprietor, etc.) \_\_\_\_\_  
Effective Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Expiration Date \_\_\_\_/\_\_\_\_/\_\_\_\_

### CURRENT / PAST INSURANCE EXPERIENCE

Do you currently have a business insurance carrier?  Yes  No

If yes, please provide previous carrier information for all lines of business or three years managerial experience

Any Losses in The Last 3 Years?  Yes, Loss Runs to Follow  No

If yes, please describe and provide loss runs from your current insurance company below or on a separate sheet (if necessary)

Date of Loss: \_\_\_\_/\_\_\_\_/\_\_\_\_ Loss Description: \_\_\_\_\_  
Loss Amount: \_\_\_\_\_  Open  Closed

### WORKERS' COMPENSATION

State Required Limits  Yes  No (If no, please provide limits to be quoted in the following questions)

#### EMPLOYER'S LIABILITY LIMITS

Each Accident \$ \_\_\_\_\_ Disease Policy Limit \$ \_\_\_\_\_ Disease Each Employee \$ \_\_\_\_\_

Location #1

Address (If different than mailing) \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Number of Employees: Full Time \_\_\_\_\_ Part Time \_\_\_\_\_

Class Code/Description of Duties \_\_\_\_\_ Payroll \_\_\_\_\_

Class Code/Description of Duties \_\_\_\_\_ Payroll \_\_\_\_\_

Location #2

Address (If different than mailing) \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Number of Employees: Full Time \_\_\_\_\_ Part Time \_\_\_\_\_

Class Code/Description of Duties \_\_\_\_\_ Payroll \_\_\_\_\_

Class Code/Description of Duties \_\_\_\_\_ Payroll \_\_\_\_\_

Are all of the above locations owned by the company name listed on page 1?  Yes  No

If no, please provide the following information on each entity):

Name \_\_\_\_\_ FEIN \_\_\_\_\_ # of Locations \_\_\_\_\_

#### EXCLUSION/ELECTION INFORMATION

List name and title of owners and indicate whether they should be included/excluded from Worker's Compensation coverage

Name	Title	Incl/Excl	Payroll

Does your company hire subcontractors?  Yes  No

If yes, are Certificates of Insurance required for all subcontractors?  Yes  No

If yes, are Employer Liability limits required equal or exceed your limits?  Yes  No

Does your company utilize a return-to-work (RTW) program?  Yes  No

#### SIGNATURE

I certify that the above information is accurate as provided.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date